



# GENEALOGICAL RESEARCH REQUEST

Archives and Information  
Governance Office

The Archives Office is supportive of genealogical research, and we provide information to individuals from our sacramental registers. Please consider the following before making an application:

- Under the Archdiocese's Sacramental Information Policy, sacramental information is accessible to the public once it is 75 years or older.
- We provide the first hour of research within our collection free of charge. Subsequent research requests can be undertaken at a charge of \$50 per hour.
- Please refer to the list of available sacramental registers which can be found at: [www.perthcatholic.org.au](http://www.perthcatholic.org.au)

APPLICANT DETAILS			
<b>SURNAME</b>		<b>FIRST NAME</b>	
<b>POSTAL ADDRESS</b>		<b>WORK PHONE</b>	
		<b>MOBILE</b>	
		<b>EMAIL</b>	
<b>REASON FOR THE REQUEST</b>			

ANCESTOR'S DETAILS	
<b>ANCESTOR'S FULL NAME (INCLUDE ALTERNATIVE SPELLINGS)</b>	
<b>ANCESTOR'S DATE OF BIRTH OR APPROXIMATE YEAR</b>	
<b>ANCESTOR'S PLACE OF BIRTH/BAPTISM OR PARISH</b>	
<b>FATHER'S NAME</b>	
<b>MOTHER'S NAME</b>	
<b>ADDITIONAL INFORMATION (IF AVAILABLE)</b>	



### PROOF OF IDENTIFICATION

Please provide a scanned copy of one of the following identifications with current residential address:

- Driver's Licence
- Passport
- Medicare Card
- Social Services Card

Note: if we can provide any assistance, please contact our office.

### DONATION INFORMATION

The Catholic Church Archives is a Not for Profit institution and, as such, does not charge fees for services. However, donations to cover the costs incurred would be much appreciated.

Cash donations can be made in person at the Archives at the time of your visit.

Cheques can be made payable to CATHOLIC CHURCH ARCHIVES. (Postal address: 40A Mary Street, Highgate, Western Australia 6003).

Bank transfers can be made to:

**Account Name:** The Roman Catholic Arch. Of Perth

**BSB:** 086-006

**Account:** 79586 3781

**Reference:** Archive-donation

Unfortunately, we cannot issue a tax deductible receipt

### Collection Notice:

The Archives of the Roman Catholic Archdiocese of Perth (The Archives Office), as part of the Archdiocese of Perth, respects your privacy. Personal information is collected at The Archives Office, whether in print or online, for the purpose of providing access to archival collections. Your personal information will be stored securely, disposed of according to our approved retention policy. The Archdiocese of Perth Privacy Policy can be accessed online at [perthcatholic.org.au](http://perthcatholic.org.au), and please contact the Privacy Officer on [enquiries@perthcatholic.org.au](mailto:enquiries@perthcatholic.org.au) for further information.